# Manuscript TITLE SHOULD BE IN UPPER CASE AND Not Exceed in Length OF THESE TWO LINES: including spacing and punctuation

**Authors:** *Given-Name Middle-Name Family-Name, Given-Name Middle-Name Family-Name, Given-Name Middle-Name Family-Name, etc…* (*Maximum of 6*)

***Note:*** *The* ***first author*** *should be the* ***primary*** *followed by all others in order of their contribution. The primary author is responsible for corresponding with session chairs and enacting all requested edits.*

**Presenter:**  Given-Name Middle-Name Family-Name, Suffix (example: John Jay Smith, PhD)

Job Title – Institutional Affiliation – Country

Email address

**Manuscript Guidelines**

* The manuscript should be written in English and is US Letter size pages (8.5”x11”) with margins of 0.75 inches on top and sides and 1” bottom.
* The manuscript should be saved under the following title: **ASWTA2020\_PrimaryAuthorLastName** (e.g., **ASWTA2020\_Mulrooney**).

**Abstract**

This should be your abstract summary, written in 12-point Times New Roman, single spaced with justification on both sides. The abstract should state the paper’s purpose, methods or procedures, new results and conclusions. It should not include tables, figures, equations, nonstandard abbreviations or anything that is not contained in the main text. The length should be between 250 - 500 words.

This is the beginning of the second paragraph of the abstract – also written in 12-point Times New Roman, single spaced with justification on both sides.

And so forth.

**This Abstract should NOT exceed this Title Page.** It is simply to give reviewers an overview of your topic before they read your full manuscript.

**I. TITLE 1** (example: **I. INTRODUCTION**)

A brief introduction should reveal the main purpose of the paper. Include only those names, dates, places or costs that are essential to understanding the paper. The font is to be 12-point size Times New Roman, single spaced with justification on both sides.

1.1 Subtitle (example:1.1 General Background**)**

This is the body text for subtitle 1.1. The font is to be 12-point size Times New Roman, single spaced with justification on both sides.

*Subtitle 1.1.1 –* This is the body text for subtitle 1.1.1. The font is to be 12-point size Times New Roman, single spaced with justification on both sides.

(example: *1.1.1 Research Needs –* Various Analyses of needs have been…)

*Subtitle 1.1.2* - This is the body text for subtitle 1.1.2. This is 12-point size Times New Roman, single spaced with justification on both sides. This is the body text for subtitle 1.1.2. This is 12-point size Times New Roman, single spaced with justification on both sides.

(example: *1.1.2 Literature –* The limited amount of literature in this area…)

### 1.2 Subtitle (example: 1.2 Research Objectives)

This is the body text for subtitle 1.2. This is 12-point size Times New Roman, single spaced with justification on both sides. This is the body text for subtitle 1.2. This is 12-point size Times New Roman, single spaced with justification on both sides. This is the body text for subtitle 1.2. This is 12-point size Times New Roman, single spaced with justification on both sides.

Tables – Tables should be numbered and titled above with one space between. The font is to be 12-point size Times New Roman, bold, single spaced and centered without justification.

(example:

**Table 1: Raw Data**

|  |  |  |
| --- | --- | --- |
| Test 1 | Test 2 | Test 3 |
|  |  |  |

Figures – Figures should be numbered and titled below with one space between. The font is to be 12-point size Times New Roman, bold, single spaced and centered without justification.

### II. TITLE 2 (example: II. RESEARCH CONDUCTED)

This is the body text for title 2. This is 12-point size Times New Roman, single spaced, and justified on both sides. This is the body text for title 2. This is 12-point size Times New Roman, single spaced, and justified on both sides. This is the body text for title 2.

This is the body text for the second paragraph of title 2. This is 12-point size Times New Roman, single spaced, and justified on both sides. This is the body text for the second paragraph of title 2. This is 12-point size Times New Roman, single spaced, and justified on both sides.

## III. TITLE 3 (example: III. RESULTS)

This is the body text for title 3. This is 12-point size Times New Roman, single spaced, and justified on both sides.

*Etc…*

### IV. RESEARCH

This is the body text for this title. The font is to be 12-point size Times New Roman, single spaced, and justified on both sides.

## V. CONCLUSIONS, RESULTS, OR SUMMARY

Emphasize outcomes of surveys/tests, research conclusions and proposed solutions to the subject

This is the body text for title 5. The font is to be 12-point size Times New Roman, single spaced, and justified on both sides.

## VI. REFERENCES

1. A **journal article** should comprise author name(s), initials, full title of paper, name of journal, volume number, year of publication, and first and last pages.
2. The **references** should appear as sequential numbers within square brackets [2] in the text and in a numbered list without brackets here at the end of the article.

## VII. ACKNOWLEDGEMENT